P A	PRAIRIE VIEW A&M UNIVERSITY SYLL			LLABUS				
Course Title:	Regenerative	e Design						
Course Prefix:	ARCH	Course No.:	4663	Section No.: P01				
within the conceptual framework of living, evolving systems. It aims to serve as a meta- discipline, providing order and coherence to the abundance of green technologies and ecological design systems that have emerged in recent decades.								
	viding order and	d coherence t	to the abundance of	of green tech				

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Department: Architecture Construction Science Art Digital Media Art Community Development				
Nathelyne Archie Kennedy Building, Room 233				
Mondays, Wednesdays; 11:00 AM - 12:20 PM				
"(3-0) Credit 3 semester hours. Integrated frameworks for developing regenerative capabilities in the products of design, the process of design, and the individuals who engage in design."				
x Face-to-face On-line Hybrid				
Shelly Pottorf, AIA, LEED AP, CPHC Assistant Professor				
School of Architecture, Prairie View A&M University, Room 243				
(832) 372-5497				
(936) 261-9826				

Email Address:	mdpottorf@pvamu.edu		
U.S. Postal Service Address:	Prairie View A&M University P.O. Box 519 Mail Stop 2100 Prairie View, TX 77446		
Office Hours:	Wednesday:8:00 - 11:00 AMMonday-Thursday3:30 - 5:00 PMOTHER HOURS BY APPOINTMENT.Students are advised to make appointments with the professor ahead of time and be specificwith the subject matter to be discussed.Students must be prepared for their appointment bybring all applicable materials and information to the meeting.		
Virtual Office Hours:			
Required Text:	Regenerative Development and Design: A Framework for Evolving Sustainability, Regenesis Group, Publisher: Wiley, 2016, ISBN: 978-1118972861.		
Learning Resources	PVAMU Library : Telephone: (936) 261-1500; web: <u>http://www.tamu.edu/pvamu/library/</u> Use the Reference Desk at the library where the staff is eager to guide your research. They can orient you to hard copies and on-line resources.		
	University Bookstore: Telephone: (936) 261-1990 web: <u>https://www.bkstr.com/Home/10001-10734-1?demoKey=d</u>		
	The Writing Center Telephone: (936) 261-3700 The Writing Center's goal is to provide a friendly, stress-free environment for students from all over campus to meet with a consultant and talk about writing of all types. They provide a responsive audience and advice from experienced writers in sessions generally lasting thirty to forty-five minutes. Sessions of this length offer time to work individually with students on any aspect of the writing process: from brain storming and drafting, to revising and proofreading. They will explore ways to improve a student's overall writing skills. They do NOT proofread or edit for students, but instead teach proofreading and editing techniques. Their goal is to: make a better writer for the long term.		
	Student Academic Success Center Telephone: (936) 261-1040 Student Academic Success Center identifies academic and social roadblocks that interfere with persistence and timely graduation of PVAMU students. SASC informs campus-wide policies by staying current with retention literature and best practices. Further, SASC develops programs and services that are specifically aimed at continuing the academic success of the first year. We strive to provide PVAMU students with "Navigation to Graduation".		

The Tutoring Center
John B. Coleman Library in Room 209
Telephone: (936) 261-1561
Hours: Monday through Thursday 12 pm to 9 pm and Friday from 8 am to 5 pm.
Email: AEtutoring@pvamu.edu
Open to all undergraduate students enrolled for credit in targeted PVAMU courses. offers help
for:
 Microeconomics, Macroeconomics
 Management Information Systems
 History, Government
 Statistics, Basics – Calculus II
 Psychology, Sociology
 English (Basics – Freshman Comp II), Speech
 Spanish I&II
 Biology (Pre-Med, Pre-Nursing)
 Chemistry (Bio & Nursing Majors)
 Physics
Materials & Science

Course Goals and Overview:

Becoming a regenerative practitioner is as much about developing the regenerative capability and potential of oneself and one's teams as it is about developing those qualities in projects and communities. If humans are to be agents of our own evolution, and enablers of the evolution we seek in the world, we must pursue all three lines of developmental work simultaneously. If we drop away any one line, eventually the others also collapse and we become increasingly mechanical in how we think and work. This is both the challenge and the reward of taking on regenerative design. The purpose of this course is to offer a set of core principles for how to engage in a regenerative design practice.

Course Outcomes/Learning Objectives

At the end of this course, the students will:

4663.1	Understand the three phases of sustainability: sustainable, resilient, regenerative.
4663.2	Develop the systems thinking capabilities required to assess and respond to the world's living complexity.
4663.3	Learn how to design a project such that it plays a role larger than its individual program.
4663.4	Develop the capability to uncover the essence of place, and to design for the highest expression of its potential.
4663.5	Understand how the regenerative design process focuses first and foremost on growing new capabilities and capacities in the people, communities, and natural systems that a project will affect.
4663.6	Be able to employ regenerative frameworks in the engagement of all project stakeholders.
4663.7	Comprehend the four levels of work- operate, maintain, improve and regenerate- and recognize which level a project or system is functioning at.

Course Requirements & Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

- Assignments/Papers/Exercises: Written assignments designed to supplement and reinforce course material
- Projects: Assignments designed to measure ability to apply presented course material
- Class Attendance/Participation: Daily attendance and participation in class discussions

Grading Matrix Instrument Value (points or percentages) Total Proof of purchase Textbook 10 **Class Attendance/Participation** 30 10 assignments at 3 points each Assignments 30 Story of Place Project 30 Total: 100 Additional Credit/Bonus 5 105 Total: Grade Determination: A = 90-100 points B = 80-89 points C = 70-79 points D = 60-69 points; F = 59 points or below **Course Procedures** Taskstream Taskstream is a tool that Prairie View A&M University uses for assessment purposes. One of your assignments may be considered an "artifact," an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses. University Prairie View A&M University requires regular class attendance. Excessive absences Attendance Policy: will result in lowered grades. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or assignment of a grade of "F." Absences are accumulated beginning with the first day of class.

Instructor's Attendance and Participation Policy	As a student in a professional practice course at Prairie View A&M University you are expected to attend each class. Class attendance is recorded on roll sheets that are circulated to record <u>your</u> name and signature. Since attendance is critical to the learning objectives and the class discussions, ten percent (10%) of your grade will be based upon attendance and participation. Attendance alone will account for five percent (5%) of your grade. However, to gain an understanding of net zero building principles and methodologies, you must do more than just show up. Attentiveness is important. For example, showing up for class and then reading the newspaper will result in zero points for that day. Other things that could cause you to lose points would be sleeping in class, working on other assignments in class, being late, being rude or being disruptive. Being attentive during the lectures and discussions, will account for the other five percent (5%) of your grade. These points are <u>earned</u> by action on your part such as diligently taking notes, finding or sharing your thoughts on the subject being discussed, or asking a thoughtful and appropriate question. If you are late to class you will lose all of the five percent (5%) participation points for that day.
	 You are <u>not</u> in competition with your fellow classmates for involvement points. At the end of the semester, the instructor may award a growth grade worth an additional five percent (5%) based upon their overall assessment of your participation, growth and development during the semester. August 27, 2018. If you do not come to class, you may assume that you have received zero (0) points for the class period unless you have a university approved excuse in one of the following classifications: Participation in an activity appearing on the University authorized activity list. Death or major illness in a student's immediate family. Illness of a dependent family member.
	 4. Participation in legal proceedings that requires a student's presence. 5. Religious holy day. 6. Confinement because of illness. 7. Required participation in military duties. If you miss class for one of these reasons, you must provide a memorandum plus supporting documentation to clear the absence from your record. These documents will be accepted for ONE WEEK AFTER THE ABSENCE HAS OCCURRED. There will be NO exceptions to this rule. This includes student-athletes who are to provide university forms for reporting absences to participate in approved competitions. Emails will not be accepted to clear these absences. After that, the involvement grade stands. If you have another reason other than these seven for being absent, you may
Instructor's Attendance and Participation Policy	submit a memorandum with supporting documentation requesting that the absence be removed from you record for ONE WEEK AFTER THE ABSENCE HAS OCCURRED. There will be NO exceptions to this rule. All requests will be reviewed and approved or disapproved based upon the justification that you provide in your memorandum. While other reasons for being absent are rarely approved; it is understood that you might feel that there is a higher priority that requires you to miss class. In accepting your decision to miss class, you must also be willing to accept the instructor's decision to not award you involvement points for the class or classes that are missed.

Personal Conduct	 Students and faculty are expected to conduct themselves in ways that support individual learning and the learning of others. To that end members of the classroom community will conduct themselves in a professional and ethical manner to achieve these objectives. Any conduct construed to interfere with the learning opportunities of members of the class may result in the removal of the student from the class for that day. Repeated inappropriate conduct will result in permanent removal from the class. Based upon the fact that you are preparing for professional employment, you are expected to adhere to the following specific guidelines: 1. During regular class periods all students are expected to dress appropriately in accordance with university regulations so that no disruptions in the learning experience will occur. 2. No hats or caps will be allowed to be worn in the classroom during class sessions. If you elect to wear a hat or cap during the lectures or class discussion, your decision to not award you daily participation points based upon that decision. 3. <u>Dress Code for Presentations</u>: Professional dress is expected for all design and technical presentations in class. Failure to adhere to the guidelines posted by the instructor will result in a deduction of ten percent (10%) from your final presentation score. 4. No food or drink is allowed in the classroom at any time. 5. <u>Cellular telephones are to be turned off or put on silent ring tone during the class period. No "ear phone" units will be allowed. If your cell phone rings during the lecture or you are texting you are subject to losing all participation point for that class period.</u> 6. <u>Laptops must emit no noise</u>. Make sure your laptop is warmed up and your battery charged before class starts. A laptop is allowed only for taking notes or accessing relevant course material during the class. Checking email, playing a game, messaging and other non-class related activities are not allowed at any t
Conduct of the Class and Care of the Facility	 Please note the following rules for the conduct of the class. 1. <u>Class will begin at the appointed time</u>. 2. <u>Class is dismissed when so indicated by the instructor</u>. Students are expected to be on time and stay throughout the entire class period. Leaving the classroom before the class is dismissed without prior approval from the instructor will result in a loss of participation for that class. 3. All class members are required to <u>keep the classroom in a clean and orderly manner</u> to facilitate the number of students using it each day. Failure to maintain the classroom as requested by the instructor will result in a deduction in participation points for all class members for that date of instruction. 4. <u>Lecture Notes and Handouts</u> will be sent to your official university email. Handouts distributed during a class period will not be distributed at any other time. It is the student's responsibility to get a copy form another student or source.
Submission of Assignments:	Assignments are due at the start of the class session. No late work will be accepted without proper documentation.
Formatting Documents:	Microsoft Word is the standard word processing tool used at PVAMU. If you are using other word processors, be sure to save the document in either the Microsoft Word, Rich-Text, or plain text format.
Exam Policy:	Exams should be taken as scheduled. No makeup examinations will be allowed except under documented emergencies (See Student Handbook).

References

Articles will be placed in the class Dropbox folder.

University Rules and Procedures Disability Statement Students with disabilities, including learning disabilities, who wish to request accommodations in class should register with the Services for Students with Disabilities (SSD) early in the semester (See Student so that appropriate arrangements may be made. In accordance with federal laws, a student Handbook): requesting special accommodations must provide documentation of their disability to the SSD coordinator. Students should also inform the instructor of their need for accommodations immediately at the outset of the course so that a solution designed to being successful in class can be produced. You are expected to practice academic honesty in every aspect of this course and all other Academic courses. Make sure you are familiar with your Student Handbook, especially the section on Misconduct academic misconduct. Students who engage in academic misconduct are subject to university (See Student disciplinary procedures. Handbook): **Forms Of Academic** 1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized **Dishonesty:** by the instructor on assignments or examinations. 2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test. 3. Fabrication: use of invented information or falsified research. 4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism. The university respects the rights of instructors to teach and students to learn. Maintenance of Nonacademic these rights requires campus conditions that do not impede their exercise. Campus behavior that Misconduct (See interferes with either: (1) the instructor's ability to conduct the class: (2) the inability of other Student Handbook) students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures. Sexual misconduct Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be (See Student subject to disciplinary action. Handbook): **Student Academic** Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind **Appeals Process** may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

Technical Considerations for Online and Web-Assist Courses

Minimum Hardware and Software Requirements	Pentium with Windows XP or PowerMac with OS 9 -56K modem or network access -Internet provider with SLIP or PPP -8X or greater CD-ROM -64MB RAM -Hard drive with 40MB available space -15" monitor, 800x600, color or 16 bit -Sound card w/speakers -Microphone and recording software -Keyboard & mouse -Netscape Communicator ver. 4.61 or Microsoft Internet Explorer ver. 5.0 /plug-ins -Participants should have a basic proficiency of the following computer skills: Sending and receiving email -A working knowledge of the Internet -Proficiency in Microsoft Word -Proficiency in the Acrobat PDF Reader -Basic knowledge of Windows or Mac O.S.
Netiquette (online etiquette):	Students are expected to participate in all discussions and virtual classroom chats when directed to do so. Students are to be respectful and courteous to others in the discussions. Foul or abusive language will not be tolerated. When referring to information from books, websites or articles, please use APA standards to reference sources.
Technical Support:	Students should call the Prairie View A&M University Helpdesk at 936-261-2525 for technical issues with accessing your online course. The helpdesk is available 24 hours a day/7 days a week. For other technical questions regarding your online course, call the Office of Distance Learning at 936-261-3290 or 936-261-3282
Communication Expectations and Standards:	All emails or discussion postings will receive a response from the instructor, usually within 48 hours. Urgent emails should be marked as such. Check regularly for responses. You can send email anytime that is convenient to you, but the instructors will check their email messages continuously during the day throughout the work-week (Monday through Friday) during normal office hours. Instructors should respond to email messages during the work-week by the close of business (5:00 pm) on the day following their receipt of them. Emails received on Friday will be responded to by the close of business on the following Monday.

ACCREDITATION/ASSESSMENT CRITERIA Table No. 1-NAAB CRITERIA

This course is structured to assist the student meet the following criteria shown in **Table No. 1** as established by the National Architectural Accreditation Board (NAAB). To view the entire list, go to the NAAB website, <u>www.naab.org</u> and access "2014 NAAB Conditions for Accreditation."

Performance Criteria:	Ability ☑	Understanding ☑	Course Learning Outcomes Competencies (T, R, I)		
			T Taught	R Reinforced	l Utilized/ Integrated
REALM A: Critical Thinking and Repre	esentation				
A.1. Professional Communication Skills (Ability)	Ø			R	
A.2. Design Thinking Skills (Ability)					
A.3. Investigative Skills (Ability)	Ø			R	
A.4. Architectural Design Skills (Ability)					
A.5. Ordering Systems (Ability)					
A.6. Use of Precedents (Ability)					
A.7. History and Global Culture (Understanding)	Q			R	
ARCH 4663 RI PRAIRIE VIEW A&M UNIVERSITY	EGENERATIVE D	ESIGN	scн	COURSE OOL OF ARC	E SYLLABUS

A.8. Cultural Diversity and Social Equity (Understanding)	Ø			R	
REALM B: Building Practices, Technical Skills, and Knowledge					
B.1. Pre-Design (Ability)					
B.2. Site Design (Ability)					
B.3. Codes and Regulations (Ability)					
B.4. Technical Documentation (Ability)					
B.5. Structural Systems (Ability)					
B.6. Environmental Systems (Ability)					
B.7. Building Envelope Systems and Assemblies (Understanding)					
B.8. Building Materials and Assemblies (Understanding)					
B.9. Building Service Systems (Understanding)					
B.10. Financial Considerations (Understanding)					
REALM C: Integrated Architectural Solution	IS				
C.1. Research (Understanding)	Ø		т		
C.2. Integrated Evaluations and Decision-Making Design Process (Ability)					
C.3. Integrative Design (Ability)					
REALM D: Professional Practice					
D.1. Stakeholder Roles in Architecture (Understanding)	V			R	
D.2. Project Management (Understanding)					
D.3. Business Practices (Understanding)					
D.4. Legal Responsibilities (Understanding)					
D.5. Professional Conduct (Understanding)	Ø			R	

ACCREDITATION/ASSESSMENT CRITERIA TABLE 2: ACCE CRITERIA

This course is structured to assist the student meet the following criteria shown in **Table No. 1** as established by the American Council for Construction Education (*ACCE*) *Standards and Criteria for Accreditation*. To view the entire list, go to the ACCE website, <u>www.acce-hq.org</u> and view the "Accreditation Procedures."

Course Learning Outcomes:	Competencies (T, R, I)			
	T Taught	R Reinforced	l Utilized/ Integrated	
1. General Education (Communications, social sciences and humanities): The ability to communicate both orally and in writing, and have an understanding of human behavior.		R		

2. Math and Science (Mathematics and Physical Science): The ability to apply the principles of mathematics, statistics and computer science. The understanding of the behavior of materials, equipment and methods used in construction combined with knowledge of physics, chemistry, geology and environmental sciences.		
3. Business and Management: The knowledge to effectively manage the principle resources of the industry: people and money. Understanding the fundamentals of the free-enterprise system to include accounting, finance, business regulations, contract law, labor law, and marketing.		
4. Construction Science: An understanding of the contribution of the design process. The ability to communicate with the design professionals and participation in the planning phase of design-build projects. The ability to solve practical communication problems.		
5. Construction: Involvement and understanding of both office and field activities to include effective management of personnel, materials, equipment, costs and time. The understanding of the contractor's role as a member of a multi-disciplinary team, the assessment of project risk and alternative construction methods (Traditional Design-Bid-Build, Construction Manager and Design-Build).		
6. Other:		

COURSE OUTLINE: EVENT AND LECTURE SCHEDULE				
This schedule is subject to change as the semester proceeds in order to cover the most important material in the time allotted. Any revisions will be duly noted and announced in class. All referenced readings are taken from the required text.				
R	Regi Date	istration/Assembly s		Dates exam scores will be posted
4	Key	Dates	1	Holidays
<u> </u>		luation lications		Guest lectures
	Date	s for Exams		Project Team Workshop
16 WEEK CALENDAR				
Week One: Topic August 27-31, 2018	3	Introduction to Regenerative Design & Story of Place		
Chapter (s):		Articles on Story of Place & Photovoice		
Assignment (s):		Charrette Photovoice Project		
University Events:	R	August 27-29, I 2018	ATE REGISTRATION	

	August 27-31, 2018	ADD-DROP COURSE PERIOD	
Week Two: Topic September 6-10, 2018	Sustainability Defined		
Chapter (s):	Textbook Foreward; Introduction		
Assignment (s):	Assignment #1		
University Events:	September 6, 2018 [Monday]	LABOR DAY (University Closed)	
	September 8, 2018 [Wednesday]	GENERAL STUDENT ASSEMBLY: All students to attend. (Time to be announced.)	
Week Three: Topic September 13-17, 2017	Evolution		
Chapter (s):	Chapter 1		
Assignment (s):	Assignment #2		
University Events:	September 12, 2018 [Wednesday]	CENSUS DATE (12 TH CLASS DAY): LAST DAY TO WITHDRAW FROM COURSE WITHOUT ACADEMIC RECORD.	
		FALL 2017 GRADUATION LATE APPLICATION DEADLINE. There will be NO exceptions to this deadline!	
		PVAMU Job Fair: 10:00 AM- 3:00 PM held in the Student Rec Center	
	September 13, 2018 [Thursday]	NOTE! WITHDRAWAL FROM COURSES "WITH ACADEMIC RECORD" (W) BEGINS. END ON NOVEMBER 2, 2018.	
Week Four: Topic September 17-21, 2018	Understanding	Place	
Chapter (s):	Chapter 2		
Assignment (s):	Assignment #3		
University Events: 🗟	September 19, 2018 [Wednesday]	NOTE! TUITION PAYMENT DEADLINE IS 5:00 PM FOR ALL STUDENTS WHO LATE REGISTERED AND ADD/DROP FOR FALL SEMESTER	
Week Five: Topic September 24-28, 2018	Discovering Co	ollective Vocation	
Chapter (s):	Chapter 3		
Assignment (s):	Assignment #4		
University Events: 🔁	September 24, 2018 [Monday]	20TH CLASS DAY	

Week Six: Topic October 1-5, 2018	The Guilded Ag	e	
Chapter (s):	Chapter 4		
Assignment (s):	Assignment #5		
University Events: 🔁			
Week Seven: Topic October 8-12, 2018	Creating Regen	erative Processes; Start From Potential	
Chapter (s):	Part 2 Intro; Chapte	r 5	
Assignment (s):	Assignment #6		
University Events: 🕞			
Week Eight: Topic October 15-19, 2018	Value-Adding R	oles	
Chapter (s):	Chapter 6		
Assignment (s):	Assignment #7		
University Events: 🕞			
Mid-Term Exam 🕮	October 18-20, 2018		
Week Nine: Topic October 22-26, 2018	Transformation	al Leverage	
Chapter (s):	Chapter 7		
Assignment (s):	Assignment #8		
University Events: 🔁	October 23, 2018 [Tuesday]	MID-TERM EXAM GRADES DUE	
Week Ten: Topic October 29-November 2, 2018	Developmental	Work	
Chapter (s):	Chapter 8		
Assignment (s):	Assignment #9		
University Events: 🔁	October 31, 2018 [Wednesday]	NOTE! LAST DAY TO APPLY FOR FALL GRADUATION (CEREMONY PARTICIPATION AND NAME LISTED IN PROGRAM)	
	November 1- December 4, 2018	NOTE! FOR FALL GRADUATIONDEGREE CONFERRAL ONLY(NO CEREMONY PARTICIPATION AND OR NAME LISTED IN PROGRAM)	
	November 2, 2018 [Friday]	NOTE! WITHDRAW FROM COURSE "WITH RECORD ("W") ENDS	
Week Eleven: Topic November 5-9, 2018	Becoming a Re	generative Agent; Systems Actualizing	

Week Sixteen			
	December 4, 2018 [Tuesday[Last Day to Withdraw from the University (ALL courses)	
University Events: 🔁	December. 3-4, 2018	Course Review Days. Last day of class for Fall Semester 2018 is DECEMBER 4 th !	
Assignment (s):			
Chapter (s):			
Week Fifteen Topic December 3-7, 2017			
University Events: P			
Assignment (s):			
Chapter (s):			
Week Fourteen: Topic November 26-30, 2018	Story of Place	Community Presentation	
University Events: E	November 22-24, 2018 [Thursday- Saturday]	NOTE! THANKSGIVING DAY (UNIVERSITY CLOSED) Instructors are to begin restoring studios and lecture rooms to original condition prior to giving Exam #3, Final Exam or conducting final project reviews/presentations.	
Assignment (s):			
Chapter (s):			
Week Thirteen: Topic November 19-23, 2018	Story of Place Project Synthesis		
	November 17, 2018 [Friday]	NOTE! SPRING 2019 GRADUATION APPLICATION DEADLINE. To be confirmed!!!	
University Events:	November 12-16, 2018	NOTE! PRIORITY REGISTRATION BEGINS FOR SPRING 2019 SEMESTER.	
Assignment (s):			
November 12-16, 2018 Chapter (s):			
Week Twelve: Topic	Story of Place Project Synthesis		
University Events:	November 5, 2018 [Monday]	60% of the term is completed.	
Assignment (s):	Assignment #10		
Chapter (s):	Part 3 Intro; Chapte	er 9	

	December 5-11, 2018 [Wednesday- Tuesday]	FINAL EXAMINATION PERIOD FINAL GRADES FOR GRADUATION CANDIDATES DUE BY 12:00 PM ON DECEMBER 13 TH !!!!
Â	December 15, 2018 [Saturday]	COMMENCEMENT
Í	December 18, 2018 [Tuesday]	FINAL GRADES DUE FOR ALL STUDENTS

In order to assure that you have read over this entire document you are required to sign the Statement of Agreement on the final page of the syllabus and return it at the start of second class period. This will be our contract that you have read over the entire syllabus and that you understand what is expected of you in this class.

STATEMENT OF AGREEMENT

I have read the Course Syllabus for **ARCH 4663** for the Fall Semester 2018, including the Class Lecture and Event Schedule, and agree to abide by the conditions for the class as spelled out in this document. My signature indicates my personal commitment to meeting the course objectives and succeeding in this educational endeavor.

Signature-Student	-			
Student name (Please print neatly)	Student ID #	Date		
Signature-Instructor	-			
Instructors name	-	Date		
RETURN THIS PAGE FROM THE SYLLABUS TO THE INSTRUCTOR TO COMPLETE YOUR ENROLLMENT IN THIS COURSE.				
RECEIVED WITH STUDENT'S SIGNATURE:				

ENTERED INTO GRADE BOOK: _____